



DELAWARE COASTAL BUSINESS PARK/AIRPORT
21788 NANTICOKE AVENUE, GEORGETOWN, DE 19947

SAT & SUN, SEPTEMBER 14 & 15, 2019

FOOD VENDOR APPLICATION

Vendor Name _____

Contact Person _____

Address _____

City _____ State _____ Zip _____

Phone _____ Cell _____

Email _____ No. of people working at your booth _____

State and State Business License No. _____

To Avoid Vendor Duplication – List SPECIFIC food items you will sell:

(The Sussex Academy Foundation reserves the right to limit the number of vendors selling the same food/drink items. Please don't misrepresent what you will sell on the day of the festival).

Food Vendor Site

___ \$350 for up to 30x10 site (for two days)

___ \$175 for up to 30x10 site (for two days) NON PROFIT
(Please submit IRS Letter of Determination)

Vendors must attend festival on both days.

Vendors have no access to water or electricity.

If you need electricity-you must provide your own generator.

Food Vendor sites may be on blacktop-tent stakes will not be permitted.

Total Number of Sites _____ Total Amount for Sites \$_____

Payment Information

___ Check/Money Order Attached (payable to Sussex Academy Foundation)

___ Credit Card

Account No. _____ Exp. Date _____ CVV Code _____

Name on Card _____ Signature _____

Billing Address _____

All applications and payments must be received IN FULL
PLEASE INCLUDE A PHOTO OF YOUR PRODUCT

Please see back for Vendor Terms, Conditions, and required documents

FOOD VENDOR TERMS AND CONDITIONS

PLEASE READ THIS INFORMATION CAREFULLY AND THOROUGHLY

Payment, in full, proof of insurance, and a photo of your product must accompany this signed contract. Vendor is solely responsible for complying with ALL safety and health code requirements. If you are licensed in the State of Delaware, please provide a copy of your business license. If you are not licensed in the State of Delaware, please notify us and we will send you the appropriate Board of Health Temporary Food Establishment paperwork to complete and return no later than August 15, 2019.

Please make sure that the space(s) you select will provide enough room to accommodate your entire vendor set-up. If your set-up does not fit within the basic 30 x 10 space then you must request 2 full spaces and pay for 2 full spaces. If, upon arrival, it is determined that the space requirements for your set-up does not match what you have indicated on this contract and have paid for, you will not be allowed to set-up for the festival. **There are no refunds. No exceptions!** We are unable to make ANY space re-assignments once sites have been determined based on the information provided by you in this contract.

Vendor fees are not a charitable donation and are not tax deductible.

Set up is scheduled to begin at 10am on Saturday, September 14 and Sunday, September 15. The event begins promptly at 2pm each day. There will be no early breakdown exceptions! The event ends at 8pm on Saturday, September 14 and 7pm on Sunday, September 15. Food vendors must remain intact and accessible for sales from 2-8pm on Saturday, September 14 and from 2-7pm on Sunday, September 15.

Food vendors must supply their own tents, tables, chairs, and items needed for preparation and service of product. Electricity and Water are NOT available. If you require electricity, you are responsible to bring your own generator. Tents may be placed on blacktop-tent stakes are NOT permitted.

You will receive only one (1) vendor parking pass. If you have more than one vehicle or helpers with their own vehicles, they will have to pay the fee to park at the designated general parking lots.

Please return this signed contract, additional required documents, and payment to:
Sussex Academy Foundation, P.O. Box 693, Lewes, DE 19958.
For questions please email:
gina.derrickson@saas.k12.de.us or call 302-856-3636.

You will receive a letter of confirmation once your application has been approved.

I have read, fully understand and agree to abide by the rules and regulations listed on this contract. I, and all members of my vendor stand, agree to indemnify and hold harmless the Balloons Over Sussex Committee, the Delaware Coastal Airport, Delaware Coastal Business Park, the Town of Georgetown, Sussex County, Sussex Academy of Arts and Sciences, Sussex Academy Foundation, Friendship Hot Air Balloon Company, and their respective elected and appointed officials, officers, directors, employees, agents, volunteers and consultants, from and against all claims, losses, liabilities, and expenses including attorney's fees and court costs arising from or circumstances occurring during Balloons Over Sussex.

PLEASE NOTE: No refunds, reimbursement or credits will be issued for ANY reason – including cancellations due to weather or any other situation that might require or precipitate the cancellation of this event. By signing below you agree to these terms and understand there will be NO EXCEPTIONS.

Applicant's signature _____ Date _____