



DELAWARE COASTAL BUSINESS PARK/AIRPORT
21788 NANTICOKE AVENUE, GEORGETOWN, DE 19947

SAT & SUN, SEPTEMBER 14 & 15, 2019

CRAFT VENDOR APPLICATION

Vendor Name _____

Contact Person _____

Address _____

City _____ State _____ Zip _____

Phone _____ Cell _____

Email _____ No. of people working at your booth _____

State and State Business License No. _____

List of items to be sold:

Craft/Vendor Site

____ \$200 for one (1) 10x10 space ____ \$100 for one (1) 10x10 space for NON PROFIT
(Please submit IRS Letter of Determination)

Crafter/Vendor must be in attendance for both days.

We DO NOT Provide tables/chairs/tents – We Provide SPACE ONLY!

Vendors/Crafters will not have access to electricity or water.

Craft sites will be on blacktop – tent stakes will not be permitted.

Total Number of Spaces _____ Total Amount for Spaces \$ _____

Payment Information

____ Check/Money Order Attached
(payable to Sussex Academy Foundation)

____ Credit Card

Account No. _____ Exp. Date _____ CVV Code _____

Name on Card _____ Signature _____

Billing Address _____

All applications and payments must be received IN FULL
PLEASE INCLUDE A PHOTO OF YOUR PRODUCT

Please see back for Crafter/Vendor Terms and Conditions and required documents

CRAFT VENDOR TERMS AND CONDITIONS

PLEASE READ THIS INFORMATION CAREFULLY AND THOROUGHLY

Payment in full, proof of insurance, and a photo of your product must accompany this signed contract. Spaces are not guaranteed without payment. You will receive a letter of confirmation once your application has been approved.

Please make sure that the space(s) you select will provide enough room to accommodate your entire vendor set-up. If your set-up does not fit within the basic 10 x 10 space then you must request 2 full spaces and pay for 2 full spaces. If, upon arrival, it is determined that the space requirements for your set-up does not match what you have indicated on this contract and have paid for, you will not be allowed to set-up for the festival. **There are no refunds. No exceptions!** We are unable to make ANY space re-assignments once sites have been determined based on the information provided by you in this contract.

Vendor fees are not a charitable donation and are not tax deductible.

Vendors must supply their own tents, tables, chairs, etc. Fees are for space only. Electricity and Water are NOT available.

Set up is scheduled to begin at 10am on Saturday, September 14 and Sunday, September 15. The event begins at 2pm each day. There will be no early breakdown exceptions! The event ends at 8pm on Saturday, September 14 and 7pm on Sunday, September 15. Crafter/vendor booths must remain intact and accessible for sales from 2-8pm on Saturday, September 14 and 2-7pm on Sunday, September 15.

You will receive only one (1) vendor parking pass. If you have more than one vehicle or helpers with their own vehicles, they will have to pay the fee to park at the designated general parking lots.

Please return this signed contract and payment to:
Sussex Academy Foundation, P.O. Box 693, Lewes, DE 19958.
For questions please email:
gina.derrickson@saas.k12.de.us or call 302-856-3636.

I have read, fully understand, and agree to abide by the rules and regulations listed on this contract. I, and all members of my craft/vendor stand, agree to indemnify and hold harmless the Balloons Over Sussex Committee, the Delaware Coastal Airport, Delaware Coastal Business Park, the Town of Georgetown, Sussex County, Sussex Academy of Arts and Sciences, Sussex Academy Foundation, and Friendship Hot Air Balloon Company, and their respective elected and appointed officials, officers, directors, employees, agents, volunteers and consultants, from and against all claims, losses, liabilities, and expenses including attorney's fees and court costs arising from or circumstances occurring during Balloons Over Sussex.

PLEASE NOTE: No refunds, reimbursement or credits will be issued for ANY reason-including cancellations due to weather or any other situation that might require or precipitate the cancellation of this event. By signing below you agree to these terms and understand there will be NO EXCEPTIONS.

Applicant's signature _____ Date _____